

NDHSAA

COACHES CERTIFIED PERMIT REQUIREMENTS

Beginning the fall of 2013 all coaches who work with student-athletes in grades 9-12 must be certified. To become certified a coach must complete the requirements for a NDHSAA Coaching Permit.

CERTIFIED PERMIT REQUIREMENTS

- Complete the National Federation of State High School Associations (NFHS) Fundamentals of Coaching on-line course or have completed a coaching fundamentals course while in college.
- Complete the NFHS Concussion Management Course.
- Complete a First Aid Course
- Complete Cardiopulmonary Resuscitation (CPR) certification and Automated External Defibrillator (AED) usage every two years.

PERMIT PROCESS

- Activities Director, High School Principal or Superintendent of Schools will:
 - o Collect the necessary information for each of their school's respective coaches and submit the NDHSAA Coaches Permit Form indicating coaches who have completed all necessary requirements for the permit.
- NDHSAA:
 - o Will post all certified coaches on the NDHSAA web site and forward list to the North Dakota High School Coaches Association (NDHSCA).
- NDHSCA:
 - o Will complete a certificate (Permit) suitable for framing and send it to the respective coach or school.

PERMIT RENEWAL PROCESS

- Each coach must be certified in CPR, Concussion Management, up-to-date on all appropriate rules clinics and complete at least two of the requirements below. (Must complete **two** of the following within five years of receiving coaching permit)
 - o Attend one ND High School Coaches Association Conventions over five years.
 - o Complete five hours of training at a national, state or local coaching clinic.
 - o Complete one sport-specific course from the NFHS.
 - o Complete one of the elective courses from NFHS such as: Engaging Effectively with Parents, Teaching Sport Skills, Teaching and Modeling Behavior, or The NCAA Eligibility Course.

PLEASE NOTE

- The coaching permit must be renewed every five years.
- Coaches who graduated from college with a coaching minor which included Fundamentals of Coaching, First Aid, CPR/AED and Concussion Management within five years of the application for the permit will be given a Coaching Permit.
- Non-completion of certification, the respective school will receive a warning for the first offense. Subsequent offenses will result in a \$200 fine for the school for each violation.
- The present cost for Fundamentals of Coaching is \$35, the cost for a first aid course is approximately \$35 per person on-line, (may be less expensive locally), CPR certification costs vary, and the Concussion Management course is free.